

**Mountain-Valley
Emergency Medical Services Agency
Board of Directors Meeting Minutes
August 9, 2017**

Location: Copperopolis Fire Station
Training Room
370 Main St.
Copperopolis, CA 95228

Time: 9:00 AM

Board Members Present: Terry Woodrow (Chairperson) – Alpine County; Lynn Morgan – Amador County; Gary Tofanelli – Calaveras County; Miles Menetrey – Mariposa County; Jim DeMartini (Vice-Chairperson) – Stanislaus County

Guests: Brian Dickson, Alan McNany

Staff: Richard Murdock - Executive Director; Susan Watson – Executive Secretary/Financial Services Assistant

A. Call to Order

The meeting was called to order at 9:02 AM by Chairperson Woodrow with a quorum of members present.

B. Welcome and Introductions

The Chairperson welcomed those present and self-introductions were conducted.

C. Correspondence

There was no correspondence

D. Additions/Deletions, Corrections to Agenda

M/S/C (Tofanelli/Morgan) To Approve the Agenda.

Vote: 5-0

Motion Passed

E. Public Forum

None

F. Approval of Consent Calendar

Mr. Murdock requested to remove Consent Item #3, Policy 925.60, Naloxone Administration by EMRs, EMTs & Law Enforcement in Amador and Calaveras Counties; and replace it with Policy 552.00, Naloxone Administration by EMRs, EMTs & Law Enforcement. The treatment protocol remained unchanged, but the contact information section was expanded to include all of the member counties.

M/S/C (Tofanelli/Menetrey) To Approve the Consent Calendar as corrected.

Vote: 5-0

Motion Passed

G. Non-Emergency BLS Ground Ambulance Provider Agreement with Escalon Community Ambulance

Mr. Murdock explained this is a contract renewal for BLS Inter-Facility Transfer support for Oak Valley Hospital District. It had been a long-standing agreement through 2014.

Board discussion centered around preventing gaps in the terms of contractual documents and in enforcement of fees for non-emergency Inter-Facility Transfer providers. Mr. Murdock assured the

Board safeguards would be put in place regarding contract administration. He further discussed the history of Inter-Facility Transfer providers in Amador, Calaveras and Stanislaus Counties.

M/S/C (Tofanelli/Morgan) To Approve the Non-Emergency BLS Ground Ambulance Provider Agreement with Escalon Community Ambulance and Authorize the Executive Director to sign the contract.

Vote: 5-0

Motion Passed

H. FY 17-22 Hospital Preparedness Program Grant Agreement with CDPH

Mr. Murdock presented the contract between Mountain-Valley EMS Agency and the California Department of Public Health for the next five year funding cycle of the Hospital Preparedness Program Grant. He further presented the proposed Board resolution, approving the contract and authorizing the Executive Director to sign the contract.

M/S/C (Morgan/DeMartini) To Issue the Board Resolution to Approve the FY 17-22 Hospital Preparedness Program Grant Agreement and Authorize the Executive Director to sign the contract.

Vote: 5-0

Motion Passed

I. FY 17/18 Agreement with Emergency Medical Services Authority

Mr. Murdock presented the contract between Mountain-Valley EMS Agency and the Emergency Medical Services Authority for the FY 17/18 State Matching Funds. He further presented the proposed Board resolution, approving the contract and authorizing the Executive Director to sign the contract.

M/S/C (Tofanelli/Morgan) To Issue the Board Resolution to Approve the FY 17/18 Agreement with the Emergency Medical Services Authority and Authorize the Executive Director to sign the contract.

Vote: 5-0

Motion Passed

J. FY 17/18 Assistant Medical Director Amendment for Dr. Kevin Mackey

Mr. Murdock reviewed the amended scope of work for Dr. Mackey with is limited to the Community Paramedicine Project and the Study to use Ketamine as a pain medication. The Board was asked to approve the contract amendment and authorize the Executive Director to sign the contract.

M/S/C (Morgan/Menetrey) To Approve the FY 17/18 Assistant Medical Director Amendment for Dr. Kevin Mackey and Authorize the Executive Director to sign the contract.

Vote: 5-0

Motion Passed

K. FY 17/18 Medical Director Agreement with Dr. Katherine Shafer

Mr. Murdock discussed the provisions of the FY 17/18 Medical Director Agreement with Dr. Katherine Shafer. Dr. Shafer is presently an Assistant Medical Director for San Joaquin County EMS Agency and a member of EMDAC. She worked as an EMT in San Diego before attending medical school. Dr. Shafer currently practices as an ER Physician at St. Joseph's Medical Center in Stockton. The Board was asked to approve the agreement and authorize the Executive Director to sign the contract.

M/S/C (Menetrey/Morgan) To Approve the FY 17/18 Medical Director Agreement with Dr. Katherine Shafer and Authorize the Executive Director to sign the contract.

Vote: 5-0

Motion Passed

L. FY 15/16 Financial Audit Report

Ms. Watson discussed the elements and findings of the FY 15/16 Financial Audit performed by Fechter & Company. This was the fifth annual audit performed by the accounting firm. The auditors determined the FY 15/16 financial statements fairly represented in all material respects the financial position of the Agency as of June 30, 2016.

Per the Board's direction, the Agency will solicit bids for a potential new auditing company to conduct the next five audits.

M/S/C (Morgan/Menetrey) To Approve the FY 15/16 Financial Audit Report.

Vote: 5-0

Motion Passed

M. Agency Fee Schedule

Mr. Murdock explained the revisions to the Agency Fee Schedule which included an increase to the Level IV Trauma Center annual fee; and an increase in the administration of EMT Training Programs to better match staff time and costs as a result of regulatory changes.

The costing model to justify the annual fees for the Specialty Centers will be placed on the Consent Calendar for the next meeting.

M/S/C (Tofanelli/Morgan) To Approve the Agency Fee Schedule

Vote: 5-0

Motion Passed

N. Delta Dental Compensation Disclosure Statement

Ms. Watson explained the annual compensation disclosure statement from Delta Dental, the Agency's carrier for dental insurance benefits.

O. Agency and County Reports

Alpine County – No report.

Amador County – The County is looking for a new Planning Director. The Cannabis Council is working on a Medical Marijuana Ordinance.

Calaveras County – No report.

Mariposa County – The County is in fire recovery and rebuilding is beginning. Cultivation of marijuana has been banned. The County is working on a plan to reduce the opioid addiction issue.

Stanislaus County – Jody Hayes is the new County CEO. The cultivation and dispensing of marijuana has been banned.

P. Next Scheduled Meeting

October 11, 2017 at 9:00 AM, Copperopolis Fire Station Training Room

Q. Adjournment

Supervisor Woodrow adjourned the meeting at 9:57 AM.