

**Mountain-Valley  
Emergency Medical Services Agency  
Board of Directors Meeting Minutes  
April 8, 2015**

Location: Copperopolis Fire Station  
Training Room  
370 Main St.  
Copperopolis, CA 95228

Time: 9:00 AM

Board Members Present: Terry Woodrow – Alpine County; Louis Boitano (Chair) – Amador County; Debbie Ponte – Calaveras County; John Carrier (Vice-Chair) – Mariposa County; Jim DeMartini – Stanislaus County

Guests: Ted Novelli, Jeff Breshear

Staff: Richard Murdock - Executive Director; Lance Doyle – Quality Improvement Coordinator

**A. Call to Order**

The meeting was called to order at 9:00 am by Chairman Boitano with a quorum of members present.

**B. Welcome and Introductions**

The Chair welcomed those present and self-introductions were accomplished.

**C. Correspondence**

None.

**D. Additions/Deletions, Corrections to Agenda**

None.

M/S/C (Woodrow/DeMartini) To Approve the Agenda.

Vote: 5-0

**Motion Passed**

**E. Public Forum**

None.

**F. Approval of Consent Calendar**

M/S/C (Woodrow/Ponte) To Approve the Consent Calendar.

Vote: 4-0 (DeMartini Abstained)

**Motion Passed**

**G. Financial Audit Requirement**

Mr. Murdock revisited the Board's question from the February 2015 meeting regarding the possibility of a bi-annual financial audit. Citing the contractual requirement from the State EMS Authority, it was determined that the financial audit must be performed annually.

**H. Proposed Budget Revision 1 FY 2014/15**

Mr. Murdock presented a proposed budget revision to address various increases in income and expenses reflective of current Agency activity and contractual requirements.

M/S/C (Ponte/Carrier) To Approve Budget Revision I for FY 2014/15.

Vote: 5-0

**Motion Passed**

**I. ALS First Responder Agreement for Patterson City Fire**

Mr. Murdock reviewed the purpose of the application from Patterson City Fire and the benefit to the community for Advanced Life Support capability in the fire service. The First Responder Advanced Life Support (FRALS) program has been approved by the City of Patterson. Mr. Murdock requested the Board approve the agreement and grant authority to the Executive Director to sign the contract.

Mr. Breshear thanked the Agency for their efforts to provide this additional support to the City of Patterson.

Supervisor DeMartini cited three areas in the agreement with unresolved contract language:

- Section 4.1.B, Dispatch and Communication Requirements: Mr. Murdock explained that the Agency owns the radio frequency licenses and that the normal process will be to develop an MOU with the fire department for use of the appropriate frequencies.
- Section 7.4, Audits and Inspections. Mr. Murdock explained there had been some discussion related to audit of the financial records, but that the issue has been addressed and will be properly reflected in the final agreement.
- Section 10.2, Reporting Responsibilities, the discussion related to monitoring fees has been resolved, and no fees will be imposed since the fire department is not a transporting agency.

M/S/C (DeMartini/Woodrow) To Approve the ALS First Responder Agreement for Patterson City Fire

Vote: 5-0

**Motion Passed**

**J. Advanced EMT Course**

Mr. Murdock reported the Advanced EMT Course is about 3 weeks from completion. Students must pass their National Registry Exam. Once passed there is a requirement of 40 hours of clinical time followed by 40 hours of ride time. American Legion Ambulance will provide the ride times. A signed agreement with Mark Twain Medical Center is anticipated for the students to complete their clinical time. There are twelve students in the program as of this meeting. The Agency is working with the students to promote their successful completion of the program.

**K. Executive Session**

Executive Session began at approximately 9:30 am and ended at approximately 9:45 am.

**L. Results of Executive Session**

Chairman Boitano reported the Board agreed to retain Derek Cole of Cota and Cole Law Firm as Counsel to the Agency during the appeal to the State EMS Commission regarding the Amador County Transportation Plan.

The Board also received information regarding pending litigation in Stanislaus County.

**M. Agency and County Reports**

*Alpine County* – No report.

*Amador County* – A citizen shot with a crossbow while mowing her lawn. There was a homicide/suicide in the same weekend.

*Calaveras County* – There will be a joint tabletop EMS drill with Amador County in April in West Point.

*Mariposa County* - Tourists are returning and the town is busy. Later today, Lance Doyle and Richard Murdock will meet with County Counsel, the Health Officer and Supervisor Carrier to address some administrative issues specific to Mariposa County.

*Stanislaus County* – No report.

**N. Next Scheduled Meeting**

June 10, 2015, 9:00 AM, Copperopolis Fire Station Training Room

**O. Adjournment**

Chairman Boitano adjourned the meeting at approximately 10:00 AM.