

**Mountain Counties
Emergency Medical Services Agency
Board of Directors Meeting Minutes
June 28, 2023**

Location: Via Zoom

Time: 11:00 AM

Board Members Present: Jeff Brown (Chairperson) – Amador County; Miles Menetrey (Vice Chairperson) – Mariposa County; Gary Tofanelli – Calaveras County

Board Member Absent: Terry Woodrow – Alpine County

Guests: Chris Edgerly – Calaveras County Public Health; Dr. Rita Kerr – Amador County Public Health; Alan McNany – American Legion Ambulance

Staff: Tom Morton – Acting Executive Director; Susan Watson – Executive Secretary/Financial Services Assistant; Marc Stevenson – Disaster Preparedness Coordinator; Derek Cole – Agency Counsel

A. Call to Order

The meeting was called to order at 11:06 AM by Chairperson Brown with a quorum of three members present.

B. Welcome and Introductions

Ms. Watson identified the Board members, Agency staff, and guests who have joined the meeting.

C. FY 23/24 Medical Director Agreement

Mr. Morton reminded the Board that Dr. Kann is moving on from the Agency Medical Director position. Six candidates responded to the recruitment action and one later dropped out. The remaining five candidates were interviewed last week. An offer has been made to the number one candidate.

Ms. Watson reported that candidate is having her attorney review the agreement and is hopeful to return it to us with her signature by the end of the day today.

Supervisor Tofanelli shared that Dr. Freeman was selected and has a great deal of experience in EMS. She is from Sonora and is familiar with EMS in the mountain counties. The field of candidates were all very qualified and it was a difficult decision narrowing it down to the top two.

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Supervisor Menetrey asked if the Board approves the agreement today prior to receiving the signed agreement back from Dr. Freeman, what happens if changes are proposed?

Mr. Cole said the Board can give discretion to the Agency to make non-substantive administrative changes to clarify contract terms, if needed. Material changes would have to come back to the Board.

Supervisor Menetrey asked if there was consensus in the interview panel for the number one choice. Supervisor Tofanelli and Mr. Morton affirmed this to be true.

M/S/C (Tofanelli/Menetrey) To approve the FY 23/24 Medical Director Agreement with Dr. Kimberly Freeman.

Motion Passed 4-0

D. Next Scheduled Regular Meeting

Monday, August 14, 2023

E. Adjournment

Chairperson Brown adjourned the meeting at 11:17 AM.