

**Mountain-Valley  
Emergency Medical Services Agency  
Board of Directors Special Meeting Minutes  
March 26, 2018**

Location: Via Teleconference  
 Time: 9:00 AM  
 Board Members Present: Terry Woodrow (Chairperson) – Alpine County; Lynn Morgan – Amador County; Gary Tofanelli – Calaveras County; Miles Menetrey – Mariposa County; Jim DeMartini (Vice-Chairperson) – Stanislaus County  
 Guests: Richard Murdock, Kain Packwood  
 Staff: Cindy Murdaugh – Interim Executive Director; Susan Watson – Executive Secretary/Financial Services Assistant

**A. Call to Order**

The meeting was called to order at 9:10 AM by Chairperson Woodrow with a quorum of five members present.

**B. Welcome and Introductions**

The Chairperson welcomed those present and self-introductions were conducted.

**C. Additions/Deletions, Corrections to Agenda**

M/S/C (Morgan/Menetrey) To approve the agenda as written.

Roll Call Vote: 5-0

Supervisor Woodrow	Aye
Supervisor Morgan	Aye
Supervisor Tofanelli	Aye
Supervisor Menetrey	Aye
Supervisor DeMartini	Aye

**Motion Passed**

**D. Public Forum**

None

**E. Letter Agreement with Stanislaus County**

Ms. Murdaugh explained the purpose of the letter agreement for specific collaborative services from Richard Murdock, Stanislaus County Fire Warden, during the Agency’s present transition period.

Ms. Watson read the letter to the Board. Mr. Murdock’s scope of work will be limited to collaborative work with Ms. Murdaugh regarding the Stanislaus County EMS Strategic Plan, as well as contract extensions and upcoming negotiations with the Emergency Ground Ambulance Service providers in Stanislaus County. The term of the agreement is left open and can be ended with a 7 day written notice from either party, but is anticipated to be approximately 6 months to 1 year. The Board was asked to approve the letter agreement.

M/S/C (Morgan/Morgan) To approve the Letter Agreement with Stanislaus County.

Roll Call Vote: 5-0

Supervisor Woodrow	Aye
Supervisor Morgan	Aye
Supervisor Tofanelli	Aye
Supervisor Menetrey	Aye
Supervisor DeMartini	Aye

**Motion Passed**

**F. Amendment to Stanislaus County Ground Ambulance Provider Agreements**

Ms. Murdaugh presented the request to extend the current Stanislaus County Emergency Ground Ambulance Service Provider Agreements for a period of one year with existing contract language. This will permit development of new contracts in line with the county's EMS Strategic Plan.

*Let the record show Supervisor Tofanelli left the meeting at 9:30 AM.*

**M/S/C (DeMartini/Morgan) To approve the Amendment to Stanislaus County Ground Ambulance Provider Agreements**

Roll Call Vote: 4-0

Supervisor DeMartini	Aye
Supervisor Woodrow	Aye
Supervisor Morgan	Aye
Supervisor Menetrey	Aye

**Motion Passed**

*Let the record show Supervisor DeMartini left the meeting at 9:35 AM.*

**G. FY 2016/2017 Financial Audit Inquiry**

Ms. Watson explained the purpose and intent of the recent financial audit inquiry sent to the JPA Board members. After spending time onsite at the Agency, the auditor will resend an inquiry tailored to better reflect the Agency's structure and processes. Ms. Watson will provide an informational briefing on the Agency's internal controls and fraud prevention measures at the next regular meeting of the JPA Board.

**H. Next Scheduled Regular Meeting**

April 11, 2018 at 9:00 AM, Copperopolis Fire Station Training Room

**I. Adjournment**

Supervisor Woodrow adjourned the meeting at 9:37 AM.