

**Mountain-Valley
Emergency Medical Services Agency
Board of Directors Meeting Minutes
April 10, 2019**

Location: Copperopolis Fire Station
Training Room
370 Main St.
Copperopolis, CA 95228

Time: 9:00 AM

Board Members Present: Terry Woodrow (Chairperson) – Alpine County; Jeff Brown – Amador County; Gary Tofanelli – Calaveras County; Miles Menetrey – Mariposa County;

Board Members Absent: Jim DeMartini (Vice-Chairperson) – Stanislaus County

Guests: Alan McNany, Joshua Brace

Staff: Lance Doyle – Executive Director; Susan Watson – Executive Secretary/Financial Services Assistant

A. Call to Order

The meeting was called to order at 9:02 AM by Chairperson Woodrow with a quorum of three members present.

B. Welcome and Introductions

The Chairperson welcomed those present.

C. Correspondence

None:

D. Additions/Deletions, Corrections to Agenda

There were no additions, deletions or corrections to the meeting agenda.

M/S/C (Brown/Menetrey) To approve the Agenda as written.

Vote: 3-0

Motion Passed

E. Public Forum

None

F. Approval of Consent Calendar

M/S/C (Brown/Menetrey) To approve the Consent Calendar.

Vote: 3-0

Motion Passed

G. Calaveras County RFP Update

Mr. Doyle reported he and the consultants have met with Calaveras County stakeholders to include fire agencies, dispatch, ambulance providers and the hospital. The stakeholders are in unanimous support of the goals for the EMS system. A list of potential improvements will be presented to the administrative planning group which is composed of the County Chief Administrative Officer, Supervisor Tofanelli and Supervisor Mills. The current goal is to complete and release the RFP document in June 2019.

Let the record show Supervisor Gary Tofanelli arrived at 9:07 am.

H. GIS Services Agreement with MAS Public Safety Consulting, LLC

Mr. Doyle explained the Agency's need for GIS services to provide current population density maps of Calaveras County in support of the present RFP process. These maps provide valuable information to guide the development of updated response time standards. The vendor was recommended by the consultants and has the ability to adjust mapping to provide better clarity than the standard one square mile grid. The value of the agreement is not to exceed \$5,000.

Supervisor Tofanelli questioned the lack of insurance requirements and asked if travel would be involved.

Mr. Doyle explained Agency legal counsel reviewed the agreement and cited the potential risk would be erroneous mapping. However, stakeholders will be able to review the mapping through the RFP process. The contractor will not be performing any travel.

Supervisor Tofanelli requested the Agency remove Clause 11 which requires the provision of office space.

M/S/C (Tofanelli/Brown) To approve the GIS Services Agreement with MAS Public Safety Consulting, LLC as modified to remove Clause 11.

Vote: 4-0

Motion Passed

I. Medical Director Recruitment

Mr. Doyle informed the Board the recruitment process for the Agency Medical Director has yielded five well qualified candidates. Two are current EMS Medical Directors. Initial interviews will be conducted on a date to be determined. The top three candidates will be interviewed by Lance and Dr. Mackey. The top two candidates will then be referred to the JPA Board for final interviews in May or June.

J. Stanislaus County RFP Update

Mr. Doyle discussed the status of the RFP for emergency ambulance service in Stanislaus County. During the open question period, 125 questions were received and answered. The proposers conference was held in March with five qualified bidders in attendance as well as local stakeholders. Multiple letters of intent were received. The Agency is presently in a quiet period with proposals due on 4/15/19.

A Proposal Review Committee has been formed. In the present timeline, oral presentations will be heard on 4/25/19 with the Notice of Intent to Award to be released on 4/29/19. There will be an agenda item for the Stanislaus County EMSC, Stanislaus County Board of Supervisors and this JPA Board for approval of the provider. The Notice of Award is due to be released on 5/17/19 and then contract negotiations will begin.

K. Special Meeting Date

The Board set a Special Meeting Date for Friday, May 17, 2019 at 9:00 AM. The meeting will be held at the Copperopolis Fire Station Training Room.

L. Agency and County Reports

Agency - Mr. Doyle reported Mercy Ambulance in Mariposa County has switched its ePCR vendor to Zoll and this should fix the data connection issues.

Mercy Air has its own staffing for the air ambulance 24/7 in Mariposa County.

The Agency is currently identifying mapping needs in Mariposa County and may ask to use the same GIS contractor retained for Calaveras County.

The Agency is developing a new ambulance provider agreement for American Legion Ambulance in Amador County. Lance will meet with Supervisor Brown for his input and combine this with the feedback received from Dr. Kerr.

The MCI Tabletop Exercise for Alpine County had to be rescheduled but will be completed.

Measure A in Calaveras County is up for a vote on 5/7/19. The results will affect Ebbetts Pass Fire Protection District.

Alpine County – No report.

Amador County – No report.

Calaveras County – No report.

Mariposa County – No report.

Alan McNany cited the bankruptcy proceedings of PHI. Mr. Doyle explained local air operations will not be impacted.

Alan McNany shared there is a new casino opening next month. Traffic will be impacted in the Valley Springs area. CalFire will be the fire protection agency. ALA had good meetings with CalFire regarding an ALS setup. Mr. Doyle replied the CalFire application to become an ALS provider has not yet been received. They are working on hiring a Medical Director.

M. Next Scheduled Meeting

Special Meeting May 17, 2019 at 9:00 AM, Copperopolis Fire Station Training Room

Regular Meeting June 12, 2019 at 9:00 AM, Copperopolis Fire Station Training Room

N. Adjournment

Chairperson Woodrow adjourned the meeting at 9:31 AM.