

POLICY: 231.00
TITLE: Emergency Medical Technician Certification

EFFECTIVE: 6/21/2024
REVIEW: 6/2027
SUPERCEDES:

APPROVAL SIGNATURES ON FILE IN EMS OFFICE

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EMERGENCY MEDICAL TECHNICIAN CERTIFICATION

I. AUTHORITY

California Code of Regulations, Title 22, Division 9, Chapter 2 and Chapter 6;
Health & Safety Code Division 2.5;
California Government Code Section 11507.6, 11507.7, 11513, 11514
California Government Code Division 4, Chapter 9.6 and 9.7 Section 3230 and 3300

II. DEFINITIONS

- A. "Agency" means the Mountain Counties Emergency Medical Services Agency.
- B. "Candidate" means an individual who is applying for certification as an EMT.
- C. "Certification" means authorization to practice EMT skills in the State of California.
- D. "Initial Certification" means certification of a candidate who has never previously held valid EMT certification in the State of California.
- E. "Re-Certification" means re-issuance of Certification issued by the Agency.
- F. "Lapsed Certification" means certification has expired.
- G. "Emergency Medical Technician or EMT" means an individual who has met all applicable certification requirements of this policy.
- H. "Approved Training Program" means an EMT Training Program that has met all the requirements of California Code of Regulations Title 22, Division 9, Chapter 2 Article 3 and has been approved by an EMT Approving Authority as defined by Title 22 Division 9 Chapter 2 Section 100057 of the California Code of Regulations.

III. PURPOSE

The purpose of this policy is to provide a mechanism whereby individuals may certify or re-certify as an EMT; and to reference the procedures to be followed in cases of certificate revocation, suspension, probation, or denial.

IV. POLICY:

To be eligible for certification, the following must be met:

A. Initial Certification

- 1. To be eligible for EMT certification by Mountain Counties EMS Agency, an applicant shall:
 - a. Be eighteen (18) years of age or older;
 - b. Possess a valid EMT course completion record or other documented proof of a successful completion of an out-of-state EMT training course;
 - c. Apply for certification within two (2) years of the date of course completion;
 - d. Pass, by established standards, the written examination and skills examination approved by the State of California EMS authority;

- e. Complete an application and affidavit stating that the applicant is not precluded from certification as an EMT for reasons defined in Section 1798.200 of the Health and Safety Code;
 - f. Complete a live scan criminal background check by the State of California Department of Justice and the Federal Bureau of Investigation. If a Candidate's DOJ report is not received, the Candidate will be required to comply with any requests made by the Agency to reprocess their DOJ Background Check;
 - g. Pay the certification fee established by Agency;
 - h. A copy of valid CPR certification taught to the curriculum guidelines of the American Heart Association or American Red Cross at the Healthcare Provider level, or equivalent.
 - i. Submit a copy of a current State of California Driver's License or Identification Card or Military Identification Card.
 - j. Submit a copy of a current State of California Driver's License or Identification Card or Military Identification Card.
2. An individual who possesses a current and valid out-of-state EMT or EMT Basic certificate shall be eligible for certification upon fulfilling the requirements of subsections e., f., g., h., and i. of paragraph 1. above.
 3. An individual currently licensed in the State of California as a Paramedic or currently certified in California as an AEMT is deemed to be certified as an EMT, except when the license or certification is under suspension.
 4. Certification application will not be considered complete until verification of pre-hospital training standards required in Agency policy 853.00.

B. Maintaining EMT Certification:

5. To maintain Agency certification, an EMT shall:
 - a. Possess a current EMT certification issued in California.
 - b. Obtain at least twenty-four hours of continuing education from an approved EMS continuing education provider or successfully complete a twenty-four (24) hour refresher course from an approved EMT training program. At least twelve (12) hours of continuing education must be instructor-based.
 - c. Complete Agency approved Verification of Skills Form documenting competency to National Registry standards of the following skills:
 - i. Patient examination, trauma patient
 - ii. Patient examination, medical patient
 - iii. Airway emergencies (test on one only)
 - a. Mouth-To-Mask with Supplemental Oxygen
 - b. Upper Airway Adjuncts and Suction
 - iv. Breathing emergencies (test on one only)
 - a. Supplemental Oxygen Administration
 - b. Bag-Valve-Mask Apneic Patient
 - v. Automated External Defibrillation
 - vi. Circulation Emergency - Bleeding Control - Shock Management
 - vii. Neurological emergencies (test on one only)
 - a. Spinal Immobilization - Seated patient
 - b. Spinal Immobilization - Supine patient
 - viii. Penetrating Chest Injury
 - ix. Epinephrine & Naloxone Administration
 - x.
 - a. Skills competency shall be verified by direct observation of an actual or simulated patient contact. Skills competency shall be verified by an individual who is currently certified or licensed as an EMT, AEMT, Paramedic, Registered Nurse, Physician Assistant, or Physician who shall be designated by an EMS-approved training program or continuing education provider or an EMS service provider.
 - b. Pay fee established by Agency.
- C. Upon successful completion of all Certification requirements, the candidate shall be issued Certification for a maximum period of two (2) years. The effective date of certification shall be the date the candidate

satisfies all certification requirements. The certification expiration date will be the final day of the final month of the two (2) year period.

- D. An individual with lapsed Certification may be recertified as an EMT as follows:
1. For a lapse of less than six months, the individual shall comply with all items listed in Section V.A.1 and V.A.3 of this policy.
 2. For a lapse of six months or more, but less than twelve months, the individual shall comply with all items listed in Section IV.A.1 and IV.A.3 of this policy, **AND**
 - a. complete an additional 12 hours of continuing education.
 3. For a lapse of twelve months or more, but less than twenty-four months, the individual shall comply with the requirements of Section IV.A.1 and IV.A.3 of this policy, **AND**
 - a. complete an additional 24 hours of continuing education, **AND**
 - b. successfully complete the written National Registry examination.
 4. For a lapse of more than 24 months, the candidate is required to successfully complete an entire EMT course and comply with all requirements for Initial Certification.
 5. Payment of late fees established by the Agency.
- E. EMT Certification shall be denied, or an EMT Certification may be suspended or revoked if the candidate meets any of the following:
1. Has committed any sexually-related offense specified under Section 290 of the Penal Code.
 2. Has been convicted of murder, attempted murder, or murder for hire.
 3. Has been convicted of two or more felonies.
 4. Is on parole or probation for any felony.
 5. Has been convicted and released from incarceration during the preceding fifteen years of the crime of manslaughter or involuntary manslaughter.
 6. Has been convicted and released from incarceration during the preceding ten years for any offense punishable as a felony.
 7. Has been convicted of two misdemeanors within the preceding five years for any offense relating to the use, sale, possession, or transportation off narcotics or addictive or dangerous drugs.
 8. Has been convicted of two misdemeanors within the preceding five years for any offense relating to force, violence, threat, or intimidation.
 9. Has been convicted within the preceding five years of any theft-related misdemeanor.
 10. Has committed any act within the preceding seven years involving fraud or intentional dishonesty for personal gain.
- F. All disciplinary proceedings shall be conducted in accordance with Title 22, Division 9, Chapter 6, of the California Code of Regulations.
1. If the certificate holder is a firefighter who is alleged to have engaged in violation or omissions while on duty, investigation shall be conducted in accordance with the Firefighters Procedural Bill of Rights Act (California Government Code Section 3250 et. Seq.)
 2. If the certificate holder is a public safety officer who is alleged to have engaged in violation or omissions while on duty, investigation shall be conducted in accordance with the Public Safety Officers Procedural Bill of Rights Act (California Government Code Section 3300 et. Seq.)